

## **InterRhythm Arts Summer Dance Camp Chaperone Job Description**

**Job Title:** Chaperone

**Position Purpose:** Chaperones are primary caregivers for groups of campers and assist Program Director with coordinating and carrying out camp activities.

### **Essential Job Functions:**

1. **Help out around camp as chaperones** assisting in the direction, supervision and organization of campers in their living unit, activities and throughout the camp.
  - a) Assume role as primary caregiver to small group of assigned campers, helping them with social conflicts, homesickness, personal problems, etc...
  - b) Assure that all campers are properly supervised at all times.
  - c) Help inspire and lead group through activities and competitions during each session.
  - d) Organize and lead "team meeting" each night after curfew.
  
2. **Participate enthusiastically in the development and implementation of program** activities for campers within the mission and outcomes of IRA.
  - a) Lead or assist with the teaching of day and evening program activities as assigned by the Program Director.
  - b) Assist in program areas such as swimming, canoeing, horseback riding, whole camp activities, and arts and crafts as directed.
  
3. **Maintain high standards of health and safety** in all activities for campers and staff.
  - a) Provide daily care of each camper within your supervision including recognition of personal health & hygiene needs.
  - b) Ensure that campers receive their medications as directed by Program Director or nurse when appropriate.
  - c) Be alert of equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to Program Director.
  - d) Follow and uphold all safety and security rules and procedures.
  - e) Set a good example for campers and others in regard to general camp procedures and practices including sanitation, schedule, and sportsmanship.
  
4. **Be a role model to campers and staff** in your attitude and behavior.
  - a) Be accessible, responsible and a positive influence on campers throughout all facets of camp.
  - b) Socialize with campers and other staff members during mealtimes, free time and around camp.

**Other Job Duties:**

- Contribute to verbal and written evaluations and communication as requested.
- Attend all staff meetings.
- Provide ongoing program ideas to Program Director and other staff.
- Perform any health care tasks beyond those assigned as needed.
- Work cooperatively with all staff employed by the facility where we are located.
- Be knowledgeable of outside health resources.
- Attend pre-camp staff training.

**Qualifications:**

- Must be a US Citizen.
- Must be 18 or older.
- High School degree.
- College student with dance concentration preferred.
- Must submit health history record and examination form prior to first day of camp.
- Successful completion of criminal background check.
- CPR and First Aid certification preferred.

**Additional Knowledge, Skills, and Abilities:**

Chaperones must be nurturing, mature, responsible and fun-loving individuals who love to share their passion for dance with teens between the ages of 8-18. Since chaperones are closest to campers it is important that they love kids and are able to act as positive role models and build appropriate relationships with the campers. Chaperones must be ready to help make InterRhythm Arts a great camp experience for everyone involved including themselves. We are looking for chaperones that are able to establish and maintain effective and productive working relationships and customer service within a diverse environment.

**Physical Aspects of the Position:**

All chaperones must be willing to live in camp setting and work irregular hours with limited or simple equipment and facilities, daily exposure to the sun, heat, etc... Camp life is a 24/7 job and it requires a great amount of strength and endurance to maintain constant supervision of campers. Chaperones must observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, or apply appropriate behavior management techniques if needed. It is also important for chaperones to have the physical ability to respond appropriately to situations requiring first aid or other emergencies such as: fires, evacuations, illness or injury. When out on afternoon field trips chaperones must be able to walk long distances if needed, manipulate outdoor equipment or other camp equipment with ease, and be able to lift at least 25 lbs.

**Chaperone Compensation**

**\$400/session** for all first year Chaperones who work only 1-2 session.

**\$450/session** for all first year Chaperones who work all four sessions.

**\$475/session** for returning Chaperones who work 1-2 sessions.

**\$500/session** for returning Chaperones who work all four sessions.